

# TOWN OF UTICA

## Town Board Meeting ~ Agenda

Monday, July 12, 2021

5:00pm – Review Invoices  
5:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA
  - A) Approve June 14, 2021 Town Board Meeting Minutes
  - B) Affidavit of Posting/Publication
  - C) Approve Payment of Bills for July
4. Treasurer's Report for June; BMO Harris Bank
5. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board)*
6. Discuss/Act on any Budget Amendments
7. LICENSE – Operator License for Jordan Flynn at United Cooperative
8. PLAN COMMISSION
  - A) Reappoint Ralph Kalies for a 3-year term
  - B) Dog Training business near Darwin Briggs farm on County Road FF
9. EDUCATION – WI Municipal Clerk Association Fall Conference in Brookfield, WI
  - A) Clerk Sonnleitner would like to attend August 26, 2021 sessions; mileage and cost reimbursement
10. Winnebago County Towns Association Meeting
  - A) Meeting Updates
  - B) TAC (Town Advocacy Council)
11. TOWN HALL
  - A) Lighting: Interior and Parking lot
12. ROADS
  - A) Bridge/Road Repairs
  - B) Tree trimming along roadsides
13. RUSH LAKE COMMITTEE Meeting – Tuesday, August 24, 2021
14. American Rescue Plan Act (ARPA) – Town of Utica \$140,674.54 (2021: \$70,337.27 / 2022: 70,337.27)
15. ITEMS FOR INCLUSION IN NEWSLETTER
  - A) Town Board Meeting – Monday, August 9, 2021; 5:30pm at the Utica Town Hall
  - B) Firemen's Picnic – Sunday, August 29, 2021
16. CORRESPONDENCE RECEIVED (Discuss/Act on):
  - A) WI Towns Association Monthly Newsletter Online; Land Transfers; Oshkosh Public Library Meeting Minutes 5/27/21
17. Adjournment

**Jenny Sonnleitner, Clerk**  
Posted: 7/10/2021

**Plan Commission Members (5, 1 alternates) (3-year term):** Ralph Kalies 7/2021; Terry Beck 11/2021; Grant Stettler 4/2022; Eric Whiting 3/2023; Tom Thiel 6/2024 (Chair) Darwin B riggs 12/2023 / **Rush Lake Steering Committee (3) (3-year term):** Chuck Kuhrt 9/2023 / Kevin Fritz 2/2024 / Mark Davis 5/2024; **Board of Appeals Members (5, 3 alternates) (3-year term):** Michael Christianson (alternate) 8/2021; Walt Whiting 12/2021; Vicki Williams 5/2022 (Chair), Don Draxler (alternate) 2/2023; Darwin Briggs 6/2023; Marek Potratz 6/2021; Brian Trebiatowski 6/2021

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 5:30PM (unless otherwise noted). All meetings are open to the public, this is a public meeting. Discussion and action may occur on any of the above agenda items. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-589-6774 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made. As such, all members, or a majority of the members, of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at [townofutica.org](http://townofutica.org), Town Hall, and Co-op.