

**TOWN OF UTICA
DRIVEWAY/CULVERT PERMIT APPLICATION**

Applicants are reminded that plans must show that no water will be allowed on the roadway and that all water will be diverted to the ditch on either side of the driveway before it enters the roadway.

Filing Fee: \$200.00 Date Received: _____
(Made payable to "Town of Utica")

Property Address: _____

Name of Owner(s): _____

Address, if different than above: _____

Home Phone: _____ Daytime Phone if different: _____

Name of Applicant(s): _____

Address, if different than above: _____

Home Phone: _____ Daytime Phone if different: _____

1. Name & Address of professional in charge of proposed development (architect, engineer, contractor, etc):

2. Legal Description of Property: _____

3. Tax Parcel Number: _____

4. Is this a request for a driveway or culvert? _____

5. State the reason for the driveway/culvert request. _____

6. Attach a map showing the design specifications of the driveway or culvert, the location and orientation of the proposed culvert in relationship to the real estate involved and to the adjacent road, street or highway.
7. The driveway and culvert shall be constructed in accordance with the specifications designated in Article VI, Section 3 (B) of the Town of Utica Zoning Ordinance.
8. Please submit twelve (12) copies of the application and all attachments to the Town Clerk, Town Zoning Administrator or other designated representative no later than twenty-one (21) days prior to the meeting.

Article VI, Section 3(A)(4) states the Town of Utica Application Provisions with regard to Driveways and Culverts. It reads as follows:

The applicant represents all parties in interest, and the proposed driveway is for the bona fide purpose of securing access to this property and not for the purpose of parking or servicing other vehicles, advertising, storage or merchandising of foods within the dedicated portion of the Town road or street, or for any other purpose.

The Town, notwithstanding the construction of such driveway, reserves the right to make any changes, additions, repairs or relocations within the dedicated portion of the Town Road or street at any time, including relocation, reconstruction, widening and maintaining the street without compensating the owner of such private driveway for the damage or destruction of such private roadway.

The permittee, his successors or assigns, agrees to indemnify and hold harmless the Town of Utica, its officials, officers, and agents or employees against any claim or any cause of action for personal injury or property damage sustained by reason of the exercise of such permit.

The Town does not assume any responsibility for the removal or clearance of snow, ice or sleet or the opening of any window of such material upon such portion of such driveway within the dedicated portion of the Town road or street.

I/we do hereby acknowledge that I/we have read the above stated paragraphs and do understand and agree to the terms and conditions contained therein.

Signature of Owner

Date

Signature of Owner

Date