

# TOWN OF UTICA RAZING PERMIT APPLICATION

Please print or type your responses to the questions on this application.  
A non-refundable application fee of \$30.00 is required for each permit application.  
The fee is payable to the **Town of Utica** and is due at the time the application is submitted.

Filing Fee: \$30.00

Date Received: \_\_\_\_\_  
Office Use

Property Address: \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_

Address, if different than above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Daytime Phone, if different: \_\_\_\_\_

Name of Applicant(s): \_\_\_\_\_

Address, if different than above: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Daytime Phone, if different: \_\_\_\_\_

Name & Address of professional in charge of proposed demolition: \_\_\_\_\_

\_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tax Parcel Number(s) (REQUIRED): \_\_\_\_\_

1. What is the current zoning for this property? \_\_\_\_\_

2. List the type(s) of structure(s) to be razed (i.e. residence, garage, storage shed, etc.)? \_\_\_\_\_

\_\_\_\_\_

3. List the type of roofing on the structure: \_\_\_\_\_

4. List the type of siding on the structure, if any: \_\_\_\_\_

5. What is the square footage of the structure to be razed: \_\_\_\_\_

6. List the number of stories in the structure: \_\_\_\_\_

7. Please circle YES, NO, N/A (Not Applicable) for the following items:

Currently connected to the structure:

Municipal water lines	YES	NO	N/A
Well Water	YES	NO	N/A
Electricity	YES	NO	N/A
Natural Gas	YES	NO	N/A
Propane Tanks	YES	NO	N/A
Septic System	YES	NO	N/A

Will be disconnected prior to razing:

Municipal water lines	YES	NO	N/A
Well Water	YES	NO	N/A
Electricity	YES	NO	N/A
Natural Gas	YES	NO	N/A
Propane Tanks	YES	NO	N/A
Septic System	YES	NO	N/A

8. Please attach the following items to this application. Failure to attach these items will result in the application being returned to you:

- a) A copy of the Certified Survey Map or other detailed map of the property
- b) A plot plan drawn to scale, showing the exact size and location of the structure to be razed, the dimensions, uses and overall size of neighboring structures, the lines within which the structure is to be razed, the location of sanitary facilities, wells, streets and public ways, driveways, existing yards, finished grades and the grades of adjacent structures.
- c) A demolition plan that shows the type and scope of the demolition operation, the hours of operation, number of employees, if applicable, the existence of use of antennas or any other external equipment, and sound level, dust and hazardous materials designations for proposed activities.
- d) A plan indicating the proposed method of disposal for all waste materials created during the demolition process including a list of specific companies or individuals that will be hired to remove such materials, the proposed hours of operation for removal, and an estimated time frame for completing the removal of such waste materials.

Three (3) copies of the application and all attachments shall be submitted to the Town of Utica Zoning Administrator, Zoning & Planning Commission Chairperson, or other designed representative.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date